

# **Event Terms and Conditions**

A contract shall be deemed to have been made between the Clan Colquhoun International ("CCIS") and the booking client ("attendee") when the attendee has confirmed booking via Clan Colquhoun International (CCIS) website event registration form and Clan Colquhoun International (CCIS) has accepted this booking – a booking confirmation being proof of such acceptance.

# 1. Bookings

Places cannot be reserved without full payment. All bookings are made on a first-come, first-served basis. Clan Colquhoun International (CCIS) reserves the right to refuse bookings at its discretion.

# 2. Late Bookings

Clan Colquhoun International (CCIS) will accept late attendee bookings, subject to availability up to and on the day of the event. Clan Colquhoun International (CCIS) will try to ensure that late booking information is incorporated into the event administration process; however, this cannot be guaranteed if the booking is made less than 7 days before the event.

# 3. Cancellations by Clan Colquboun International (CCIS)

- 3.1 Clan Colquhoun International (CCIS) reserves the right to amend or cancel any event. This includes changes to dates, times, speakers, content and the programme.
- 3.2 In the unlikely occurrence that Clan Colquhoun International (CCIS) cancels an event, the attendee will be offered a full refund for the event.



### 4. Cancellations by the attendee

- 4.1 Clan Colquhoun International (CCIS) must be notified of cancellations in writing, or by email <a href="mailto:enquiries@clancolquhoun.com">enquiries@clancolquhoun.com</a>
- 4.2 Cancellation notices received within 6 weeks prior to the date of the event, will be refunded in full.
- 4.3 Cancellation notices received between 14 days and 6 weeks prior to the date of the course will be subject to 50% payment.

Cancellation notices received within 14 days of the date of the event will be subject to full payment.

### 5. Hotels and Travel

Clan Colquhoun International (CCIS) is not responsible for attendees or travel arrangements.

### 6. Attendee Substitution

Clan Colquhoun International (CCIS) will accept substitute attendees to attend the event without charge subject to the attendee being a registered member of one of the attending Clans.

#### 7. Failure to attend an event

No refunds will be provided on failure to attend an event and attendees will be subject to payment in full of the original booking fee

# 8. Alterations to advertised packages

Clan Colquhoun International (CCIS) accepts no contractual liability for any changes made to an event prior to confirmation of the booking.

Attendees agree to accept changes made to an event by Clan Colquhoun International (CCIS), after confirmation of booking. Clan Colquhoun International (CCIS) will make every reasonable effort to ensure any changes are appropriate and relevant.



# 9. Promotions and Advertising

Advertisements or promotional materials from third parties may be presented at the event and on the Clan Colquhoun International (CCIS) and attending Clan websites. Attendees' participation in any third-party promotion is subject to the terms and conditions associated with that promotion, and Clan Colquhoun International (CCIS) will not be held responsible for any liability, loss, or damage of any kind incurred as a result.

### 10. Patents and Trade Marks

All trademarks, service marks, trade names, slogans, logos, and other indicia of origin that appear at or in connection with the event are the property of Clan Colquhoun International (CCIS) Clan Buchanan, Clan Graham, Clan Hunter, Clan MacEwen, Clan MacFarlane, Clan MacGregor and/or its affiliates. Attendees may not copy, display or use any of these marks without prior written permission from the relevant owner.

# 11. Responsibility

Clan Colquhoun International (CCIS) is not responsible for loss, damage, death or injury incurred whilst attending the event.

### 12. Privacy

Attendee details are managed in accordance with Clan Colquhoun International (CCIS) data protection and privacy policy and are not sold or shared with third parties other than the attending Clans affiliated with the event.

Photography, filming and recording may be carried out at the venue from time to time. Attendees consent to be included in photographs, videos and/or sound recordings which may be used without payment, in printed and electronic media, by Clan Colquhoun International (CCIS), Clan Buchanan, Clan Graham, Clan Hunter, Clan MacEwen, Clan MacGregor and Clan MacFarlane website and social media, for promotion of the participating Clans.